



Grade Level and School Year Applying:

- | | |
|-----------------------------------|--|
| <input type="checkbox"/> Grade 9 | <input type="checkbox"/> Fall Semester (September) |
| <input type="checkbox"/> Grade 10 | <input type="checkbox"/> Spring Semester (February) |
| <input type="checkbox"/> Grade 11 | <input type="checkbox"/> Summer School - Credit Courses (End of June to August) |
| <input type="checkbox"/> Grade 12 | <input type="checkbox"/> Unionville Not-for-Credit English Foundation Programme (August) |

Year _____

Are you applying as an International Candidate?

- YES NO

Programme:

- | | |
|--|---|
| <input type="checkbox"/> Ontario Secondary School Diploma (OSSD) | <input type="checkbox"/> US Advanced Placement & OSSD Dual Designation Program |
| <input type="checkbox"/> Cambridge A Level & OSSD Dual Designation Programme (CO2) | |
| <input type="checkbox"/> G9 Foundation Year | <input type="checkbox"/> G10 Direct Entry <input type="checkbox"/> G11 Direct Entry <input type="checkbox"/> G12 Direct Entry |

Additional Student Services (please check if required)

- Homestay
- Custodianship (for students 13-17 years of age and not living with legal parents/guardians)
- Airport Pick-up
- Medical Insurance

APPLICANT'S INFORMATION

Family Name _____	Given Name _____	Middle Name _____
/ /	<input type="checkbox"/> M <input type="checkbox"/> F	

Date of Birth (mmm/dd/yyyy) e.g. Jan/07/2005 _____	Gender _____	Nationality _____
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Home Phone _____	Cell Phone _____	Email _____
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Home Address _____

City _____	Province/State _____	Postal/Zip Code _____	Country _____
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Mailing Address (if different from home address) _____

City _____	Province/State _____	Postal/Zip Code _____	Country _____
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EDUCATION INFORMATION

Current school name: _____ Current grade attending: _____

Type of school: Public Private Separate Other: _____

FAMILY INFORMATION

Parent/Guardian 1

Dr. Mr. Mrs. Ms.

_____ Family Name / /	_____ Given Name	_____ Occupation
_____ Date of Birth (mmm/dd/yyyy) e.g. Jan/07/2005	_____ Relationship to Applicant	_____ Home Phone
_____ Work Phone	_____ Cell Phone	_____ Email

Home Address (if different than the applicant)

_____ City	_____ Province/State	_____ Postal/Zip Code	_____ Country
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Legal Status in Canada:

Canadian Citizen Permanent Resident Study Permit Work Permit Visitor Not Applicable

CONTACT INFORMATION IN CANADA

Dr. Mr. Mrs. Ms.

_____ Family Name / /	_____ Given Name	_____ Occupation
_____ Date of Birth (mmm/dd/yyyy) e.g. Jan/07/2005	_____ Relationship to Applicant	_____ Home Phone
_____ Work Phone	_____ Cell Phone	_____ Email

Home Address

_____ City	_____ Province/State	_____ Postal/Zip Code
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DECLARATION

I understand and agree to the following Unionville Academy Policies:

1. Application fee is non-refundable.
2. The academic achievements and pictures and video taken of the student while in attendance of the School, may be used by the School for promotional purposes.
3. All students must abide by Canadian laws and regulations and Unionville Academy Student Code of Conduct.

Signature of Parent	Date
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Signature of Student	Date
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APPLICATION FEE

- Cash
- Cheque
- By eTransfer (Please send to email: info@unionvilleacademy.com)
- Credit Card (Please complete the form below)

I, _____, authorize Unionville Academy to charge \$250.00 on my credit card for the application fee.

Mastercard VISA AMEX Other: _____

Name of Cardholder	Card Number	Expiration Date (mm/yy)	CVC
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Cardholder Zip Code (from Billing Address)	Cardholder's Signature	Date
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Refund Policy in General

- 1) If a student decides to drop a course for a valid reason before or within the first week of the semester, 70% of the Tuition fee will be refunded. If the student drops out within two weeks, 50% of the Tuition Fee will be refunded. After two weeks of the semester, there will be no refund.
- 2) In the event that a Letter of Acceptance is issued on behalf of a student for visa or passport extension purposes, there will be no tuition refund unless the extension is rejected. Proof from Canadian Immigration or Embassies must be provided in order to receive a refund.
- 3) If a student is granted a student visa and decides not to study at our school, there will be no tuition refund under any conditions.
- 4) The required registration documents must be submitted no later than one week after the course start date, if we don't receive the required documents and the prerequisite by then, our school has the right to change the course to a non-credit course and no tuition fee will be refunded. The student has the right to drop the course (within the first week of the semester) and 70% of the tuition fee will be refunded. If the student drops the course after one week the course starts, the policy 1 is applicable.
- 5) Payment in full must be received before the midterm mark issued.

General Policy Regarding Tutoring Sessions

For all tutoring sessions, the student is required to pay the fee at least 24 hours prior to the appointment. The minimum time for each session is two hours unless the instructor agrees to a shorter period. Tutoring sessions must take place on the School premises. In case a student wishes to get a refund, the administration fee, equivalent of one hourly rate, will be retained and all remaining payments for the unused hours will be refunded.

Textbook Rental

Students requiring textbooks for their courses can rent the books from school guidance office for the fee of \$130. Books that are returned in a timely manner, and in an acceptable condition, a refund will be issued by the school in the amount of \$100. In order for this transaction to occur, the student must return all textbooks on the day of the final exam, at the end of the academic semester otherwise, extra \$30 per book late fee will apply.

Return conditions for damaged textbooks are as follows:

- Severely damaged textbooks (e.g., Missing and/or torn pages, damaged book spine, water damage) no refund will be issued by the school.
- Textbooks with minor damages, school will refund only 50% of the book original price (\$65)